

# Revitalizing Montana's Rural Heritage Project (RMRH)

## Part 1 Application Form

**Property name:**

**RMRH Grant Amount Requested:**

**Street address:**

**Match funds amount:**

**City, State, Zip+4:**

**Total project cost:**

**Population of subject property's locale:**

***Check boxes that apply:***

- Map is attached with property identified. The map should be of sufficient scale to place the property in relationship to its community.
- Site plan is attached identifying subject property, any related buildings/structures/objects/sites, boundaries, and north arrow.
- Numbered and labeled photos and photos key are attached. All photos are 4X6 color images.
- Property is listed in the National Register individually or as contributing to a district.  
Name of historic district: \_\_\_\_\_
- Property is not listed in the National Register; the owner has signed National Register consent form, which is attached to this application.
- Applicant is the property's sole owner.
- Applicant co-owns the property and has attached a letter(s) approving this application signed by all co-owners.
- The applicant does not own the property and has attached a letter(s) approving of this application from the property owner(s).
- Letters of support are attached. Applications for projects involving private property must include at least three letters of support. (not including consent/approval letters listed above; see RMRH Application Guide)
- The owner(s)/applicant are aware of RMRH grant stipulations that include but are not limited to the following:
  - RMRH is a reimbursement grant;
  - compliance with The Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation;
  - nomination of the property to the National Register if property is not listed; the applicant will submit a final draft of the nomination to SHPO prior to SHPO making final reimbursement to the applicant;
  - creation and installation of a SHPO-approved, highly visible weatherproof sign on site for duration of work;
  - approval of proposed work and potential site inspection by the U.S. Department of the Interior or its designee;
  - SHPO review and influence on property treatments for limited duration subsequent to RMRH grant;
  - the property and project are insured (see requirements in grant application guide).
  - Subject property has no liens on it.
- A copy of the fiscal sponsor's board resolution to sponsor this application is attached.

**Applicant name:**

**Organization:**

**Address:**

**City:**

**State:**

**Zip+4:**

**Email:** l.taplin@bresnan.net

**Business phone:**

**Cell phone:**

**Applicant's signature:** \_\_\_\_\_

**Date:**

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**Project Summary:** Please provide a brief overview of your project: What does the project entail? How will you accomplish it? Why is it important to the property and to the community? (Please be brief – you will have a chance to discuss each of these questions in more detail below) *Limit: 750 characters including spaces.*

**Project Scope of Work:** Please explain what the project entails and what physical work will be accomplished. How does this project adhere to the [Secretary of Interior Standards](#)? Be brief, but state your case. Applicants invited to complete a “Part 2” application will be asked to describe the proposed work in greater detail than required here. (Projects that focus on retention and repair of historic architectural features and reintroduction of failed or missing features based on photographic, documented, or physical evidence will score higher than those that do not.) *Limit: 2500 characters including spaces.*

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**Project Feasibility:** Demonstrate how you will successfully complete the project within the given timeframe (18 months - 2 years) and with the given resources, while meeting all RMRH requirements and guidelines. Justify your budget to show that costs are necessary, reasonable, and allowable. Indicate whether professional labor will be employed to complete the project tasks. If the property is not listed in the NR, please include your plan and schedule for the listing process. Again, applicants invited to submit a "Part 2" application will be asked for additional detail, so be succinct, but provide enough information to make your case. *Limit: 3500 characters including spaces.*

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**Project Urgency:** Please explain how the project will address an urgent need or threat to the property itself AND to the surrounding community. What will become of the property if the project does not move forward? What factors threaten the community in which the property is placed and how will the project address those factors? *Limit: 2500 characters including spaces.*

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**Project Sustainability:** Please explain how the project, once complete, will have long-lasting beneficial effects on the property, and how the property owner intends to maintain the property into the future. And, explain how the project will provide an ongoing economic benefit to the community. *Limit: 2500 characters including spaces.*

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**IF YOUR PROJECT INVOLVES A PROPERTY THAT EITHER CONTRIBUTES TO A NATIONAL REGISTER-LISTED HISTORIC DISTRICT OR IS NOT LISTED IN THE NATIONAL REGISTER, YOU MUST COMPLETE THE "PROPERTY SIGNIFICANCE" SECTION BELOW. APPLICATIONS FOR PROJECTS INVOLVING INDIVIDUALLY-LISTED NR PROPERTIES DO NOT NEED TO COMPLETE THE "PROPERTY SIGNIFICANCE" SECTION.**

**Property Significance:** What historic and/or architectural qualities make the property significant and eligible for listing in the National Register? Explain the property's significant associations with: (a) significant events or patterns of history, (b) significant persons, (c) significant achievements or representative examples of important architectural styles, trends, architects, or engineering; and/or (d) its potential to yield important research information/archaeology. *Limit: 2500 characters including spaces.*

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**Property Architectural Description:** Describe the property as it looks today. Do not describe the property's condition or deficiencies. Include the building/structure/object's setting, form, number of stories, features, materials, and finishes. List exact or approximate dates of original construction and modifications, historic or otherwise. *Limit: 3000 characters including spaces.*

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**ALL APPLICANTS MUST COMPLETE THE BUDGET TABLE AND BUDGET NARRATIVE**

**Budget Table:** Please complete the table below to provide an overview your proposed budget. Provide cost estimates that are based on verifiable, reasonable, and allowable costs. Applicants invited to complete “Part 2” applications will be asked to provide a more detailed budget than required here. Place the amounts to be paid by RMRH funding, cash contributions to the project (provided by personal and/or other grant/loan sources), and in-kind donations in the corresponding columns.

	RMRH Funds	Matching Amount Cash	Matching Amount In Kind	Total
Labor				
Materials				
Reporting/Planning				
Other				
Total				

**Budget Narrative:** Please provide an explanation of how you arrived at the cost estimates listed in the budget table, how you plan to fund the project with a combination of RMRH funds and other sources, tell us what those other sources are, and whether those other sources have been secured. *Limit: 2000 characters including spaces.*



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**Photos:** Please insert up to six current, color, representative photos of key architectural features, exterior building elevations, and interior spaces. These provide SHPO with a virtual tour of the property and demonstrate its level of historic architectural integrity, condition, and the project's potential. Each photo must be numbered and chronicled on a photo key (see sample in the Application Instructions). Caption each photo with a description of the image, the photo number, date, direction of view, and photographer.

While not required, you may include up to two historic photos of the property in addition to the current photos. Historic photos that demonstrate the original features of the property, especially those that will be part of the project, can be helpful. Born-digital photos may be inserted into the form below, as can high-quality scans of images. Though not preferred, 4X6 images printed on photographic paper are acceptable. Xeroxed photos are not acceptable. Please note that photos submitted WILL NOT BE RETURNED, so please do not include original historic prints. Photographs submitted may be used by SHPO and/or the National Park Service without permission; appropriate credit will be given for any such use.

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**Location Map:** Insert or attach a map image – such as a topographic map or a Google Maps image. The map should be of sufficient scale to place the property in relationship to its community.

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**Site Plan:** Insert or attach a site plan identifying subject property, any related buildings/structures/objects/sites, boundaries, and north arrow. Each building, structure, object, and site should be labelled. Annotated aerial views or hand drawn site plans are acceptable.